

## Boston Chinese Evangelical Church 波士頓華人佈道會 Funds Disbursement and Reimbursement Form

Y	Funds Disbursement and Reimbursement Form  (Please complete all required entries to avoid delay in check request)			
ין ו <u>י</u>	Section A:	entries to avoid delay in check request)		
	Completed by: (please print)		Make Check Payable to: (please print name of payee)	
	Phone:		Mailing Address: (Required)	
	Email:			
	Date:		Payment Required by (Date):	
	I affirm, to the best of this report are accurate	my knowledge, that the expenses detailed on the complete.	Memo to appear on check :	
	Requestor Signature:			
	Section B:			
Ī	Expense Budget Subca	tegories to be charged (see back)	:	
			Come	ments / Description
	Account Code	Amount		expense to be charged to multiple accounts)
be charged to	0			
accounts)				
	Total:	\$		
<u> </u>	Please click here for the list of Account Codes			
'				
	Printed Name(s) of Approval Person(s):		Approval Signature(s):	
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